

Pickaway-Ross Joint Vocational School District  
**Board Meeting Summary**

Regular Board Meeting

August 19, 2021

**Opening**

The Pickaway-Ross JVSD Board of Education met in Regular Session on Thursday, August 19, 2021, at 6:30 p.m. in the Board Conference Room, at the Pickaway-Ross Career & Technology Center, 895 Crouse Chapel Road, Chillicothe, Ohio, with Byron Lloyd presiding. The following members were present: Michelle Bowdle, Jeff Hartmus, Sue Hopkins, Byron Lloyd, Tony Reeser, Jon Saxton, Todd Stevens, Michael Throne and Andrew Vitatoe. Matt Kim and Greg Tipping were absent.

The Board adopted the Agenda, as finalized and presented.

Katie Siers, PRTA President, welcomed Mr. Davis to the district and shared her appreciation to the Board and Administration. She commented on the huge Junior class this year, the number of seniors that are already on job placement, and the success of the Zane Trace FFA program. In closing, she invited the Board to the GRIT Bash and Battle of the Bands on September 10<sup>th</sup> on Main Campus.

The following new staff members were introduced to the Board:

- Callen Ett – Agriculture/Science Instructor @ PR Main Campus & Zane Trace High School
- Heather Holzschuh – Pre-Engineering Instructor @ Logan Elm Middle & High Schools
- Frances Matthews – Math Instructor
- Kaylor Stemen – Special Services Aide

**Treasurer's Report: Todd M. Stahr, Treasurer**

The Board...

...approved the minutes of the June 24, 2021 Regular Board Meeting, as presented.

...accepted financial reports and approved payment of bills for June and July 2021.

...approved appropriations modifications and supplemental appropriations, as presented.

...approved then and now purchase orders, as presented.

...accepted Investment Reports, as presented.

...approved purchase: annual Five-Year Forecast software license and support.

**Superintendent's Recommendations & Reports: Jonathan Davis, Superintendent**

Mr. Stahr and Mr. Davis will begin work to release an RFP for Design Architects. This does not obligate the district to enter into contracts with any, but gives the district the ability to have professionals on file to work with in the necessary capital improvement projects the district will embark on in the coming months/years. Mr. Davis also reported we have had a great start to the year and commented on the large Junior class on main campus.

The Board...

- ...approved the new job descriptions, as presented, for: Registered Nursing Program Coordinator – Adult Education, Job Description #379A; Curriculum Developer – Adult Education, Job Description #382A; Health Programming Specialist – Adult Education, Job Description #418A.
- ...approved the revised job description, as presented, for: Practical Nursing Program Coordinator, Job Description #379.
- ...accepted resignations: Karla Hanson, Aspire Coordinator, effective July 26, 2021.
- ...approve One-Year Limited Contract – Certificated: Callen Ett, Agriculture Education/Science Instructor – PR Main Campus/Zane Trace High School, effective July 13, 2021; Frances Matthews, Math Instructor, effective July 13, 2021.
- ...confirmed Long-term Substitute – Secondary Education – Certificated: Latisha (Lollie) Knight, Science Instructor Substitute, effective August 16, 2021.
- ...confirmed regular part-time employment– Secondary Education: Patty Bell, Custodial Worker, effective July 1, 2021.
- ...confirmed casual part-time employment – Adult Education: Amy Groff, Technical Instructor, effective August 12, 2021; Sherry Lowry, PN Teaching Assistant, effective August 5, 2021; Michael Menendez, Public Safety Instructor, effective August 5, 2021; Timothy Smith, Technical Instructor, effective July 26, 2021.
- ...approved casual part-time employment – Adult Education: Lisa Blakeman, Personal Development Instructor, effective August 20, 2021; Jonathan Johnson, Public Safety Instructor, effective August 20, 2021; Bret Mavis, Personal Development Instructor, effective August 20, 2021.
- ...confirmed Substitutes – Classified: Brittany Moder, Cafeteria Worker, pending BCII & FBI checks, effective August 16, 2021.
- ...confirmed Substitutes – Classified: Lisa Bayless, Cafeteria Worker, effective August 16, 2021.
- ...approved certificated and classified substitutes for the 2021-2022 school year, as presented.
- ...approved one-year supplemental CTSO advisor contract for the 2021-2022 school year (to the extent required by the Superintendent): Callen Ett, Advisor, Pickaway-Ross CTC Main Campus, FFA.
- ...confirmed stipend – Secondary Education: Polly Compher, EMIS data support duties, \$1000 annual stipend, effective July 1, 2021.
- ...confirmed reclassifications – Secondary Education – Certificated: Megan Moorman, effective July 1, 2021; Kimberly Taylor, effective July 1, 2021.
- ...approved reclassifications – Adult Education: Geoff Duncan from Casual Part-time Career Instructor to Casual Part-time Technical Instructor, effective August 23, 2021; Amy Poorman from Regular Part-time Personal Development Instructor to Regular Part-time Personal Development Coordinator, 0 Years of Experience, effective August 20, 2021.
- ...approved extended programming for Secondary Education, for the 2021-2022 school year: Lisa Corcoran-Detty, Assistant Principal & program supervisor duties – 11 days; Callen Ett, set up new lab at Main Campus – 3 days; Callen Ett, AG – ZT/PRCTC (calendar differences) – 8 days; Catherine McVicker, to move lab – 1 day; Seth Moore, transition to the Counseling Office – 5 days.
- ...accepted the 2021-2022 Secondary Faculty Handbook, Secondary Student Handbook, Adult Education Student and Staff Handbooks, and Adult Education Financial Aid Handbook.

...approved secondary student activity dues, at the amount of \$50 per student activity, for the 2021-2022 school year.

...rescinded the previously approved purchase recommendations, due to supply and price adjustments: Microsoft Surface Go w/LTE, cases and warranty to be used in the Secondary Education programs recommendation, approved May 27, 2021; Chromebooks to be used in Secondary Education programs recommendation, approved May 27, 2021.

...approved purchases: contract with META for EMIS coordination services; Public Relations Firm services (SACA Credential Social Media Awareness Campaign) for RemotEDx Industry Credential Grant; Microsoft Surface Go, cases and warranty to be used in Secondary Education programs; Chromebooks to be used in Secondary Education programs; Plato on-line learning licenses; Yaskawa and FANUC eLearning curriculum to be used in the RAMTEC program; student tool kits and supplies to be used by the 2021-2022 Adult Education Auto Mechanics class; student tool kits and supplies to be used by the 2021-2022 Adult Education Electrical class; student tool kits and supplies to be used by the 2021-2022 Adult Education HVAC class; student tool kits and supplies to be used by the 2021-2022 Adult Education Industrial Maintenance class; student tool kits to be used by the 2021-2022 Adult Education Power Lineman class; student tool kits and class supplies to be used by the 2021-2022 Adult Education Welding class; cordless drill/driver and impact kits to be used by the 2021-2022 Adult Education Maintenance (HVAC, Industrial Maintenance and Electrical) students; textbooks for Adult Education Trades students.

## **Director's Reports**

Jason Vesey, Director of Secondary Education, reported on secondary education activities.

Carrie Fife, Director of Adult Education, reported on adult education activities.

## **Legislative Report**

Mr. Saxton had nothing to report.

## **President's Report**

Board members were invited to attend the OSBA Capital Conference on November 7-9, 2021.

The Board was reminded of appointments for the OSBA Annual Meeting at Capital Conference. Sue Hopkins will serve as voting delegate, Byron Lloyd as voting alternate, and Jeff Hartmus as Student Achievement Liaison.

## **Adjournment**

The meeting was adjourned at 7:15 p.m.