

Pickaway-Ross Joint Vocational School District  
**Board Meeting Summary**

Regular Board Meeting

October 24, 2019

**Opening**

The Pickaway-Ross JVSD Board of Education met in Regular Session on Thursday, October 24, 2019, at 6:30 p.m. in the Board Conference Room, at the Pickaway-Ross Career & Technology Center, 895 Crouse Chapel Road, Chillicothe, Ohio with Byron Lloyd, presiding. The following members were present: Bob Bower, Darrell Cottrill, Richard Everman, Jeff Hartmus, Sue Hopkins, Byron Lloyd, Tony Reeser, Joy Shoemaker, Andrew Vitatone and Byron Welch. Todd Stevens was absent.

The Board adopted the Agenda, as amended and finalized.

Katie Siers, PRTA President, gave an update on recent and upcoming activities that Pickaway-Ross staff have been or will be involved in: Career Tech Kids Day, our float in the Pumpkin Show parade, GRIT, Trunk or Treat, sophomore tours, eighth grade tours and Open House.

Superintendent Franks introduced new and reassigned staff members: Jeremy Davis, Technology Support and Tony Eallonardo, Visual Communication & Design Instructor @ PRCTC Main Campus.

Treasurer Todd Stahr presented the October 2019 Five-Year Forecast.

**Treasurer's Report: Todd M. Stahr, Treasurer**

The Board...

...approved the minutes of the September 12, 2019, Regular Board Meeting, as presented.

...accepted financial reports and approved payment of bills.

...approved the firm of Millhuff-Stang, CPA, Inc. for the audit of the Pickaway-Ross JVSD for the periods of July 1, 2020 through June 30, 2024.

...approved the firm of Millhuf-Stang, CPA, Inc. for the compilation of the basic financial statements of the district for the periods of July 1, 2020 through June 30, 2024.

...approved the Five-Year Forecast as required by HB412 and as presented.

**Superintendent's Recommendations & Reports: Dennis L. Franks, Superintendent**

The Board...

...confirmed Casual Part-time – Adult Education: Gina Bossett, Practical Nursing Instructor, effective October 15, 2019; Daisy Buchwalter, Practical Nursing Teaching Assistant, effective October 15, 2019; Kimberly Davis, Practical Nursing Instructor, effective September 17, 2019; Maranda Eveland, Practical Nursing Teaching Assistant, effective October 16, 2019; Mekhia Flintroy, Enrollment Technician, effective October 17, 2019; Mekhia Flintroy, Enrollment Specialist, effective October 17, 2019; Rodney Havens, Technical Instructor, effective October 17, 2019; Breanna Morgan, Practical Nursing Teaching Assistant, effective October 17, 2019; Rebecca Shoemaker, Practical Nursing Instructor, effective September 17, 2019; Dawn Snavelly, Practical Nursing Teaching Assistant, effective October 16, 2019; Walter “Tim” Voris, OPOTA Instructor, effective October 10, 2019.

- ...approved Casual Part-time – Adult Education: Kayla Hoop, Enrollment Specialist, effective October 25, 2019.
- ...approved certificated substitute: Walter T. Voris, Law and Public Safety.
- ...approved student employment: Evan Hall, Student Worker B – Cafeteria, effective October 28, 2019.
- ...approved reclassifications – Adult Education: Ben Jones from Casual Part-time Instructor to Casual Part-time Technical Instructor, effective September 20, 2019.
- ...approved revised job descriptions: Personal Development Instructor – Adult Education, Job Description #382; Coordinator of Adult Personal Development, Job Description #416.
- ...approved courses of study: Career Field – Business & Administrative Services, Career Pathway – Business & Administrative Services (C4); Career Field – Construction Technologies, Career Pathway – Carpentry/Structural Systems (DD); Career Field – Construction Technologies, Career Pathway – Mechanical, Electrical & Plumbing (DE).
- ...approved the resolution authorizing the negotiation and preparation of an agreement for professional design services for the proposed smoke training facility.
- ...approved the resolution authorizing to waive competitive bidding on the basis of urgent necessity for the replacement of two (2) boilers and all necessary removal and installation at the Chillicothe (Industrial Drive) Campus.
- ...presented Board of Education policies – *New policies*: 1615 – Use of Tobacco by Administrators; 6211 – Cash Balance Reserve; 7440.03 – Small Unmanned Aircraft Systems. *Reissued policies*: 8400 – School Safety. *Revised policies*: 1310 – Employment of the Treasurer; 1340 – Non- Reemployment of the Treasurer; 2450 – Adult and Community Education; 3215 – Use of Tobacco by Professional Staff; 4215 – Use of Tobacco by Classified Staff; 5113.02 – School Choice Options; 5200 – Attendance; 5230 – Late Arrival and Early Dismissal; 5350 – Student Mental Health and Suicide Prevention; 5512 – Use of Tobacco; 6105 – Authorization to Use Facsimile Signature; 7300 – Disposition of Real Property/Personal Property; 7434 – Use of Tobacco on School Premises; 8403 – School Resource Officer; 8462 – Student Abuse and Neglect; 8500 – Food Services. All to be recommended for adoption at the December 2019 Board of Education meeting.
- ...rescinded previously (April 25, 2019) approved purchase recommendation for cafeteria floor refinishing at Main Campus.
- ...approved purchases: Microsoft Surfaces to be used in CBI (Ervin) Language Arts class at PR Main Campus; two (2) boilers and all necessary removal and installation costs for the Chillicothe (Industrial Drive) Campus; trainers to be used by the Adult Education Industrial Maintenance program, to be funded by the Ohio Valley Regional Development Commission grant.
- ...accepted donations: cash donation from Jackson Regional Garden Club to be used to purchase a bench by SkillsUSA for the Mace House Veterans' Healing Garden; cash donations to be used to purchase t-shirts and supplies and miscellaneous food supplies to be used for children's lunches, all for Career Tech Kids Day, from the following businesses: The Class Act-Cosmetology, Kingston National Bank, L & J's, Laurelville Auto Parts, Laurelville Grain LLC, Pizza Pioneer, The Ridge Inn, Wood Contours, Young's Family Market; one (1) microwave from Seth Frejkowski to be given to a student via the Pickaway-Ross Pantry; one (1) 2006 Ford Explorer from Michael Blevins to be used by the Automotive Technologies program; one hundred (100) stainless steel water bottles from Adena Health System, PACCAR Medical Education Center to be distributed to McKinney-Vento designated students.
- ...revised the Adult Education 2019-20 Customized Training Costs structure.

## Director's Reports

Jason Vesey, Director of Secondary Education, reviewed his monthly newsletter.

Carrie Fife, Director of Adult Education, reviewed her monthly newsletter.

## President's Report

Dennis Franks reviewed a list of upcoming Board engagement opportunities:

- Advisory Committee Meeting for Ross County Agriculture programs – October 22<sup>nd</sup>, 7:30 pm at the Ross County Service Center
- Advisory Committee Meeting for Electrical Technologies – October 25<sup>th</sup>, 10 am at The Electrical Trades Center
- Advisory Committee Meeting for Health Science programs – October 30<sup>th</sup>, 8 am in the Tecumseh Room (PRCTC)
- Trunk or Treat – October 30<sup>th</sup>, 5-6:30 pm in the school parking lot (PRCTC)
- Career Tech Kids Day – November 2<sup>nd</sup>, 9 am-1 pm in Commons Area (PRCTC)
- Advisory Committee Meeting for the Transportation Academy – November 6<sup>th</sup>, 8 am in the Board Conference Room (PRCTC)
- Advisory Committee Meeting for Adult Education Health Tech. Programs – November 7<sup>th</sup>, 5 pm at the Chillicothe (Industrial Drive) Campus
- Advisory Committee Meeting for Family & Consumer Science programs – November 15<sup>th</sup>, 9 am at Paper City Coffee
- Advisory Committee Meeting for Engineering & Manufacturing programs – November 22<sup>nd</sup>, 8:30 am in the Tecumseh Room (PRCTC)
- Advisory Committee Meeting for Adult Education Institutional Committee – November 22<sup>nd</sup>, 12:00 noon at the Chillicothe (Industrial Drive) Campus
- Breakfast with Santa & Craft Show – December 7<sup>th</sup>, 9 am-1 pm in Commons Area (PRCTC)

Board members were invited to attend the OACTS Breakfast at OSBA Capital Conference on November 12, 2019.

The Board entered into Executive Session at 7:37 p.m. to:

- consider the employment and/or other matters required to be kept confidential by federal law or regulations or state statutes of a public employee;
- consider the dismissal of a public employee; and
- discuss the contracts of specific employees.

The Board reconvened at 8:32 p.m. No action taken.

## Adjournment

The meeting was adjourned at 8:33 p.m.