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## MEMORANDUM

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DATE: September 17, 2021

TO: All Staff

FROM: Jonathan Davis, Superintendent

SUBJECT: **NOTICE OF POSITION OPENING**

At the present time, the following *full-time classified* position is open:

**Custodial Worker**

Classification:	Classified, full-time (40 hours)
Hours to Work:	1 <sup>st</sup> shift (days)
Location:	PRCTC Main Campus
Effective Date:	Immediately
Letter of Interest Due:	Friday, September 24, 2021
Contact:	David Riehle, Custodial Supervisor (740) 642-1286 or (740) 474-3331, ext. 31286

The identified contact person will be able to answer questions pertaining to requirements and/or desired qualifications.

Should you have an interest in this position, please provide me with written notice, no later than the date indicated above.

Thank you.

